

YSGOL Y MOELWYN



Ysgol y Moelwyn Prospectus 2025-2026



September 2025

A word of welcome

Ysgol Y Moelwyn is a close, happy and caring community school. Here every pupil is important and has every opportunity to develop and use their talents. The school's governing body, the Headteacher and every member of the team are committed to providing a good foundation for all pupils in a caring atmosphere.

In Ysgol Y Moelwyn your child will receive:

- *High quality education by kind and conscientious staff*
- *Good order and discipline*
- *A safe and homely atmosphere to grow in*
- *Wide selection of extracurricular activities*
- *Standard resources and facilities*

Moving to a new school is a big step in any child's life. Our aim in Ysgol y Moelwyn is to make the transition a happy and smooth experience. We hope that the period after Lent where year 6 pupils have had the opportunity to visit Ysgol y Moelwyn one day a week has been beneficial to allay any concerns. This has been an opportunity to visit the school and taste the food before the transition. It's also been an opportunity to come to know some members of staff in Ysgol y Moelwyn. As parents you have also been invited to the school's open evening and to order school uniform.

If you wish to obtain more information or to visit the school you're welcome to telephone the school office on 01766 830435 to arrange an appointment.

Welcome to Ysgol y Moelwyn

*Mrs. Bini Jones
Chair of Governors*

*Mrs. Eleri Moss
Headteacher*



PASTORAL CARE

*The Pastoral Care system exists to care for the pupils. All pupils will have the opportunity and support in order to develop emotionally, personally, socially and educationally.
We try to ensure that every pupil is HAPPY at the school.*

Organisation: The Pastoral Care system is made up of Form Tutors and Heads of Progress. Pupils will remain under the care of the same Form Tutor for at least one year. As a result, the Tutor will get to know each pupil very well. The Tutor is responsible for the Tutorial periods, and also for morning registration. Any problems will be referred to the Head of Progress.

The Head of Progress are responsible for the care and development of the pupils in their specific year. They are also responsible for monitoring the progress of each pupil and contacting parents as necessary.

The Year 7 Head of Progress is also responsible for transition arrangements of pupils from primary schools to Ysgol y Moelwyn.

If a parent has any concerns, they should first contact the Head of Progress either by telephone or by arranging an appointment. Below is a list of the Heads of Progress.

Year	Head of Progress
Year 11	Mrs. Mari Roberts
Year 10	Mr. Edward Roberts
Year 8 + 9	Mrs. Rhian Williams
Year 7	Mrs. Cheryl Owen

Educational Welfare Provision: An Educational Welfare Officer works closely with the school to ensure the best possible care. The Welfare Officer helps with any aspect of the pupils' welfare, and can be contacted through the school. The school also provides a mentoring, counselling and psychological support for pupils.

School Nurse: A school nurse spends a lunch period at the school every week. This is a confidential service and it is provided on the understanding that the school will not on any account ask for information given to the school nurse by a pupil and will not contact the home. Parents who do not wish their child to use this confidential service should inform the Headteacher in writing

Counsellor: The school's counsellor will be working with a number of pupils during the year.

Equal opportunities: In accordance with the Act, the school has an equal opportunity plan which refers to equal opportunities in relation to pupils and staff. This plan is the cornerstone to the duty of the Governing Body to promote equal opportunity and a positive relationship between one and all of all backgrounds, nationalities and ability. The policy is operated at all levels of school life – administration, whole school, individual subjects, tutorials and extracurricular activities.

Extra-curricular activities: The pupils have a wide choice of extra-curricular activities:

- 1 Instrumental lessons, choirs and singing parties.
- 2 Urdd activities.
- 3 School performances.
- 4 Rugby, football, basketball and hockey teams.

5 Lunchtime clubs.

It is important that pupils take advantage of the activities offered in order to enrich their school lives.

Discipline: The school aims to develop self-discipline, respect and courtesy towards others among the pupils. We have a clear behaviour policy and the staff (especially the Form Tutor) will explain the standards of behaviour which are expected at the school. The school is also keen to reward good behaviour and hard work by pupils, and a number of prizes are awarded each year.

In some cases, the school arranges a sanction for pupils (by an individual class teacher or by the Headteacher or the Deputy). Pupils may be kept in during break or lunchtimes, and sometimes pupils are detained for detention after school. Parents will receive written notice if their child is to be kept after school.

The Headteacher has the power to suspend or expel a pupil from school. These steps are not taken lightly, and further details regarding the process of suspension and expulsion can be obtained from the Headteacher.

Lunchtime arrangements: The welfare and safety of the pupils necessitates that mid-day meals must be either:

- 1 a school meal.
- 2 a packed lunch eaten in the school canteen.

The school recommends that all pupils take advantage of school meals. The school manages the canteen and the school's nutrition group which has pupils, teachers, governors and a health officer as members which meet regularly to revise and plan the menu and ensure that it complies with the high standards of the Taste for Life Assembly guidelines. The canteen is also open during the morning break and pupils can choose from a cold drink, or a light snack during this morning break.

If you think that you are eligible for free school meals, then don't hesitate to contact this number 01286 682689. The process is easy and you will receive an answer quickly. As the canteen is no cash operated no one will know who receives free school meals.

Fresh filtered water is always available free of charge.

Whatever your decision please remember the importance of healthy eating - a healthy body and a healthy mind.

Leaving the school grounds: Pupils are not allowed to leave the school grounds during school hours without permission. Parents are asked to provide pupils with a note if permission is required. Once given permission we expect an adult to come to the school office to sign the pupil out of our care.

No pupil is allowed to leave the school grounds for any reason without the specific permission of the Headteacher or the Deputy or the Head of Progress

Neither the school nor Gwynedd Council will take responsibility for the safety or behaviour of any pupil who leaves the school without permission.

Absence from school: The school expects every pupil to attend school regularly and punctually. Regular attendance is all-important to the education of pupils. The school expects parents to support their work by stressing the importance of attendance, and by **not allowing** absence from school without sufficient reason. Parents are asked to inform the school if their children are absent by phoning on the first morning of the absence. In cases of absences lasting longer than two days, parents are also asked to contact the school to make arrangements for their child to

complete work at home. Parents are also asked to arrange any medical appointments outside school hours. If this is not possible parents are asked to arrange appointments after 2.45p.m.

The Governing Body of Ysgol y Moelwyn has decided not to authorise any extended absences resulting from pupils going on holiday during the school term.

School transport: All pupils travelling on school buses are expected to behave well during the journey. Responsibility for school transport lies with the Local Education Authority, but the school may withdraw the right of pupils to travel on school buses in the case of misbehaviour or dangerous behaviour. All pupils are expected to wear a seat belt where available.

Health and Safety: The school has a health and safety policy which is monitored by the Site and Buildings subcommittee of the governing body.

The staff supervision periods include the morning periods from 8:40 a.m. and the period at the end of the day by the school gate – this ensures the safety of pupils at the end of the school day. Pupils are expected to use a pass to leave the school during the school day. Pupils who have a successful application for a lunch pass are permitted to leave the school grounds to go home for lunch. The following summarise the main points relating to health and safety at the school.

- Visitors are asked to attend the school office when they arrive at school.
- Parents are asked to inform the school of any medical condition that could affect any pupil.
- Smoking or using ‘**E-cigarettes**’ or **vaping** are not allowed at the school.
- Any pupil feeling unwell is asked to report to their Head of Progress.
- Pupils should keep to the left-hand side of the corridors, and refrain from running.
- Pupils are expected to behave safely and responsibly at all times, and to conform to any special safety rules e.g. in the laboratories, workshops and gymnasium.
- All accidents are reported in a specific accident record book.
- Pupils are not permitted to bring mobile phones or smart watches to school.
- The above arrangements will be presented to pupils during tutorial sessions, Personal Education classes or during specific lessons.

Pupils’ property at the school: Pupils are responsible for their own belongings at the school, and should not bring belongings to school if they are not essential to the school work. If pupils must bring valuable items to school they should be left for safe keeping in the school office, or in the care of a member of staff. During games, valuables (including money) should be given to a member of staff for safe keeping. All pupils are also given the option of using a personal locker. Parents are asked to ensure that pupils’ names are placed on all items of clothing and belongings. Pupils should also ask permission before leaving belongings at school overnight (apart from items left in the pupil’s locker).

The school cannot be considered responsible for belongings if pupils do not conform with the above.

Home-school links: Parents are asked to take an active interest in their children’s’ education, and to help the school to create a positive link between school and the home. Parents are expected to attend Parents’ Evenings and will be invited to a number of events and activities during the year. Parents are welcome at the school to discuss any aspect of the child’s school life.

Anti-Bullying Policy: The school has an active, effective and proactive anti bullying policy and strategy. Any parent with concerns regarding this aspect is encouraged to get in touch with their child’s head of progress immediately.

YSGOL Y MOELWYN SCHOOL UNIFORM AND PUPIL APPEARANCE

September 2025 – July 2026

All pupils are expected to wear the official school uniform at all times unless they have received permission to do otherwise from the Head teacher. Pupils are always expected to dress neatly and respectfully.

Hair: Hair should be safe and neat. Hair should not be coloured in unreasonable or unnatural colours. No shapes should be shaved in the hair.

Nails: Varnish, jewellery on nails or false nails should not be used.

Jewellery: Wearing jewellery at school can be dangerous. Body or face jewellery of any kind is not allowed. Pupils are permitted to wear one pair of small studs on the bottom of the ear lobes—one in each ear.

The school will expect pupils to remove jewellery items and will keep jewellery items for a reasonable period.

Trousers: Plain, black trousers with no jeans material. Decorations or studs or labels are not permitted. Trousers should not be tight. Trousers with pocket zips should not be worn.

Shoes: Black, plain shoes or black trainers without any coloured markings. Shoes with logo, writing, buckles, bubble/one cloud or coloured pattern or any kind of boots (i.e. Ugg's) are not permitted.

Coats: Only dark coloured coats without logos are permitted.

Skirt: Black skirt (not higher than the knee) with black tights. Skirt should not be tight fitting.

Socks and tights: Plain black, grey or white socks. Black nylon tights.

Year 7, 8, 9: Official school V neck jumper, official school tie and a plain white cotton or polyester shirt / blouse

Year 10 and 11: Official school sweatshirt and the official school polo shirt. If pupils opt to wear an ordinary white blouse / shirt, they should also wear an official school tie.

The school colours are gold and navy. Parents should ensure that all items of clothing are clearly marked with the pupil's name. Pupils are also expected to wear an apron for the catering lessons. Other materials (e.g. satin, silk, lace or see-through material) are not allowed.

During the Summer Term, pupils are not expected to wear a school jumper (Years 7, 8, 9) or a school sweat shirt (Year 10, 11). During this period the pupils are permitted to wear a white blouse / shirt together with a school tie or a white school polo shirt without a tie. During this period, pupils can also wear plain black shorts.

Physical Education: For health reasons all pupils are expected to change prior to their Physical Education lessons or games. All pupils are expected to wear suitable trainers, black, plain shorts, official school purple polo shirts (girls), official school navy polo shirt (boys), official school sweatshirt for cold weather, suitable white socks.

YSGOL Y MOELWYN



Curriculum, Assessment and Organization *Section 2*



The Head teacher and staff at the school are aware that the transfer from primary school to secondary school can cause concern to some pupils and we will do our best to make sure that the change is happy and effective. We will do this by:

- arranging visits by primary school pupils to Ysgol y Moelwyn,
- inviting the pupils and their parents to an Open Evening at the school,
- visiting the primary schools to get to know the pupils and to meet the parents,
- sending information to the parents.

The school operates the Gwynedd Education and Culture Authority policy on admittance. More information about the process of transferring from primary to secondary school and the admittance policy is available in the Gwynedd Education Authority handbook called "Information for Parents".

HOME-SCHOOL LINKS

We believe that developing strong links between the school and the home is important to the education of our pupils and we use several methods in order to maintain this contact. We strongly believe that support and a lively interest by parents is important in ensuring the success of our pupils. As a school, we place a prominent emphasis on the quality of this partnership between parents and the school. **Remember that we always welcome parents at the school.**

Parents will receive information about important dates and events through the annual calendar, the newsletter, and also by letter/emails.

THE SCHOOL CURRICULUM AND TEACHING ARRANGEMENTS

The school curriculum ensures that every pupil receives a balanced education, which includes all the subjects of the National Curriculum and various cross-curricular themes. Subjects are taught either in Welsh or bilingually throughout the school.

National Curriculum Years: The school years arrangement at Ysgol y Moelwyn follows the National Curriculum pattern. The following pages include a short summary of the 11-14 curricular patterns (Key Stage 3) and also the 14-16 curricular pattern (Key Stage 4). The following notes give additional details regarding these patterns.

Last Year at Primary School	Ysgol y Moelwyn				
	Key Stage 3			Key Stage 4	
6	7	8	9	10	11

Key Stage 3 Curricular Pattern (11-14-year olds).

The school is developing its curriculum to cater for the requirements of the new Curriculum for Wales.

Grouping arrangements: Pupils are registered in mixed ability Tutor Groups throughout the school. Pupils are taught in sets in a number of subjects at the beginning of Year 7. After the first half term, this setting arrangement is reviewed and a similar review will also take place regularly during Key Stage 3. In Years 8 and 9 pupils are placed in sets or bands according to their ability in the majority of subjects. We believe that these arrangements enable pupils to develop educationally, but also allow pupils of all abilities to mix with each other. Different teaching methods are adopted. These reflect the age and ability of the pupils and the subject being

taught. Whole class teaching, project work, group work, pair work, practical work and educational visits are used at different times.

Personal Education: The Personal Education programme includes Tutorial work, Key Skills development work, Respecting Others, Health Education, Sex Education, Drama, Study Skills, Record of Achievement, Citizenship, Word Processing, along with other aspects which contribute to the pupils' personal and social development. In Year 9 pupils begin to receive Careers Guidance.

Key Stage 4 Curricular Pattern (11-14-year olds).

Options: During Year 9, pupils will be given the opportunity to choose a combination of subjects leading to GCSE, Certificate of Education or a vocational course. All pupils will be required to follow courses in Welsh, English, Mathematics and Science as they form the core of the National Curriculum. Pupils are also required to study three option courses. More details are available in the Information Booklet for Year 9 pupils. The Key Stage 4 curriculum pattern on the following page summarises the choices available.

Personal Education: All pupils in Key Stage 4 will also receive guidance under the title of Personal and Social Education. The course includes Health Education, Sex Education, Religious Education, Physical Education, Careers Guidance, Citizenship, Word Processing, Information Technology, Respecting Others, Coursework and Tutorial Work, which includes a number of different aspects. Each pupil also spends a week on Work Experience and contributes to a Record of Achievement and Achievement File, which is presented to them when they leave school.

External Examinations: The school prepares pupils for the following external examinations at the end of Key Stage 4:

GCSE and other courses: These courses are available for most pupils and can include controlled assignments and examination work: Welsh First Language (Language and Literature), Welsh Second Language, English (Language and Literature), Mathematics, Numeracy, Science (Double), Food and Nutrition, ICT, French, Spanish, Drama, Geography, History, Religious Education, Music, Physical Education, Art and Design and Drama. Partnership courses with Coleg Meirion-Dwyfor, Dolgellau – Engineering, Health and Social Care, Construction skills, Hair and Beauty and Electronics.

Special Educational Needs: The school has a formal Special Educational Needs Policy (which is available for inspection at the school). The policy explains how the school ensures that pupils who have special educational needs receive suitable attention. This is a summary of the key issues.

The school uses a number of methods to help children with special educational needs.

- maintaining a number of small classes.
- drawing pupils from lessons in order to extend specific help.
- providing a second member of staff in some lessons in order to extend help to specific pupils.
- providing the support of a teaching assistant.

The school, under the guidance of the Special Needs Co-ordinator, varies the use of the above methods according to the need. In addition to the above, specific pupils receive additional reading and writing lessons. The arrangement to provide additional reading sessions during the tutorial period ensures that the vast majority of pupils who follow the programme make a significant progress.

The school welcomes the co-operation with other agencies (The University Dyslexia Unit, The Local Education Authority, Welfare Officers, Educational Psychologists etc.) in order to help pupils. T

Although the school has not been earmarked as a school which provides for pupils with physical needs we help and support a number of pupils with visual and hearing disabilities. In such cases, the school will work with external agencies in order to ensure a suitable provision and suitable resources.

With such pupils, the relevant head of year and the special needs coordinator work together with the pupil, the parents, other schools and the relevant agencies during the period before and following enrolment in order to provide the necessary support and to ensure that all pupils are provided with an equal opportunity regarding access to the curriculum.

The ALN coordinator is also responsible for promoting the learning of looked after children and plays a leading role in the implementation of the inclusion agenda of the school.

Health and Sex Education: The Governing Body believes that sex education should form an essential part of the education of all pupils at Ysgol y Moelwyn. Health and Sex Education is presented as part of the Personal Education. Aspects of the work can also be discussed in other subjects (e.g. information in Science). Pupils will receive information and guidance about adolescence, reproduction and contraception, AIDS and other sexually transmitted diseases, Drug Education, Alcohol Education and other aspects. Events, such as Drug Awareness Conferences are also arranged from time to time to reinforce the work. Sex Education is presented within a moral framework, and an emphasis is placed on family life and relationships. The school staff, especially the health education co-ordinator, works closely with external professional agencies in order to select suitable teaching materials and deliver all aspects of this programme.

The school policy on Sex Education can be seen by contacting the Head teacher. Parents can withdraw their children from Sex Education lessons by writing to the Head teacher.

Games: The school aims to provide all pupils with an opportunity to develop their skills in sports to the utmost and urge them to foster good habits which they will hopefully continue to follow after leaving school. The school has high quality facilities including a swimming pool, gymnasium (with a good range of equipment), all weather pitch and a football and athletics pitch. Also, a fitness room with state-of-the-art equipment has been built on the school grounds. The school places an emphasis on training pupils for a variety of activities such as rugby, football, hockey, netball, athletics and basketball. Pupils are given an opportunity to compete against other school teams. An emphasis is also placed on activities such as cross-country and gymnastics. Several community-based clubs make regular use of the school resources, especially the all-weather pitch. Games Development Officers and professional players also visit the school to hold training sessions.

Religious, Values and ethics and Morning Assembly: In line with the current requirement, all pupils receive non-denominational Religious, values and ethics. The education will primarily reflect the local Christian tradition, but will also include information about other beliefs and religions. Non-denominational Christian assemblies are held regularly. Parents can withdraw their children from the Religious, values and ethics and assemblies by writing to the Head teacher. The school will make alternative provision for these pupils either within their usual teaching groups or otherwise.

Instrumental lessons: Peripatetic music teachers extend the work of the Music department by providing instrumental lessons. Violin, brass, harp, percussion, guitar, singing and piano lessons are available for a small fee. Those interested should contact the Head of Music for more details.

ASSESSMENT, RECORDING and REPORTING

Assessment: The school believes that the assessment of the development and progress of pupils is an all-important part of the educational process.

The work of all pupils is assessed regularly - class work and homework, written work, oral work and practical skills. All departments at the school have assessment schemes which are suited to the work of the department, and also conform to the requirements of the National Curriculum. It follows therefore that there will be variations between the methods used in different subject areas.

Every pupil sits formal tests at least once a year. Pupils will receive adequate notice of the examinations so that they have the opportunity to prepare beforehand.

Reporting to parents: Parents receive at least 3 reports on the progress of their children every year - one full report and two interim reports (following a full "assessment"). Parents' meetings are arranged to give parents and teachers an opportunity to discuss the pupils' work. If the school is concerned about the progress and development of a pupil, the parents will be contacted in order to discuss the matter.

PRACTICAL INFORMATION

Homework: The school considers homework to be an all-important part of the pupils' education and pupils should think of their homework as an important part of their schoolwork. Homework can take many forms - written work, learning for a test, reading, examination revision, research and so forth. At the beginning of each year every pupil will receive a school contact booklet. Pupils in Years 7 and 8 are expected to complete at least 1 hour and a half of homework each night. This increases to at least two hours in Year 9 and pupils in Years 10 and 11 are expected to work as necessary. Co-operation between the school and parents is very important. Parents are asked to ensure that pupils follow their homework timetables and also check the contact booklet regularly.

Photographs of Pupils: Occasionally, the school arranges for photographs to be taken of pupils who participate in a range of school activities. Photos may also be taken for training purposes. These photos could be used in newspapers, in different publications or on the school web site. They could also be used by Gwynedd County Council or other responsible establishment in partnership with the school. Pupils are also occasionally filmed and these clips are broadcasted publicly.

The school will ensure that all such uses will be undertaken in a responsible manner. Parents are asked for a formal permission to take and share photographs of pupils.

The school calendar for the academic year. A copy is provided at the beginning of the school year.

Attendance newsletter: The newsletter provides details about attendance arrangements and the school expectations.

'Class Charts': The school uses this programme to manage homework and behaviour. User guidelines are provided on setting up the 'Class Charts' app.

Data collecting form: You will be requested at the beginning of each academic year to complete a data form for your child and to inform the school of any changes.

Health and school visit form: Parents are requested to complete a health form for your child. The school will not ask you to complete a new health form during the year for the following type of activities.

- Educational visits which begin at the start of the school day and end either at the end of the school day or later in the afternoon. You will receive written details regarding these activities and the school will ask your permission for your child to attend each individual arrangement.
- Local Geography field trips: e.g. local short walking trips in the vicinity of the school.
- Competitive games: e.g. football matches.
- School homework club arrangements.

You will need to complete a new form for other types of activities such as a residential visit.

The school computer network and use of the internet: The school has a computer network. All pupils are allocated a unique personal user name and password to enable them to access these facilities and to save their work in a personal folder which no other pupil can access. In order to manage the use of these facilities the school uses a programme to control and monitor all usage of the internet and the computer network (the system blocks access to unsuitable locations and tracks and records the use of the system by all users). Pupils are permitted to use these facilities on the understanding that they read and follow a set of user guidelines. You are asked as parents to discuss these guidelines and confirm that they will be adhered to.

School Lockers: Cyfeillion Ysgol y Moelwyn have spent a substantial amount of money in order to purchase lockers for all school pupils. We trust that these lockers will ease daily arrangements for the pupils as they will be able to keep files, books, Physical Education kit and so forth safely under lock and key at school.

All pupils wishing to use a locker are asked for a £6 deposit. This sum will be returned at the end of the pupil's period at school if the locker has been kept in good condition. However, the school will charge £3 for all lost/mislaid keys.

All lockers are hired on the understanding that school staff will open and search the contents of any locker if it is suspected that they are being misused in any way by a pupil. If pupils wish to hire a locker, please fill and return the slip provided at the beginning of the year and return with the sum of £6 to the school.

Contact with parents: As a school we use e-mail or Class Charts app to contact parents. This can help to ensure that school correspondence does not get lost in transit.

Details about the refectory cashless system and the online payment system: The refectory uses a bio matrix system to process payments (you will be provided with an information flyer). We request your permission for your child to use this system.

Attendance: If your child is ill, please inform the school on the first morning of absence. You may use the following numbers.

- During office hours (8:00 – 4:00) use the number: 01766 830435.
- Outside office hours (before 8:00 a.m. and after 4:00 p.m.) use the special absence reporting phone line (01766 833030).

Please provide the following information.

- Name and class of child.
- Date(s) of absence.
- Your name and your relationship to the child (parent, grandmother etc.).

When a parent/guardian phones there is no need to confirm absence in writing. When other adults phone, please confirm absence in writing.

Pupils are expected to be present on the school grounds at 8:45 a.m. for the morning sessions and 1:25 p.m. for the afternoon session. We look forward to presenting all pupils who have achieved a 100% punctuality and attendance rate during September with the full

attendance certificates.

The attendance newsletter confirms the high expectations of the school regarding attendance. Please remember to arrange routine dental or medical appointments either after school or late in the afternoon, thus enabling your child to attend all or most lessons on these days.

The Welsh and English Departments Library Book Scheme: Both departments have a library book scheme. Please encourage your child to read regularly.

Equipment: This is a concise list of the equipment each child should bring to school: ruler; blue, black, red and green biro, coloured pencils, protractor, rubber. Your child should not bring tippex or a calculator during year 7 to school.

PUPIL, PARENT AND SCHOOL AGREEMENT

As a basis for working together for the benefit of your child, you are invited to sign this agreement, which includes basic expectations on the part of the pupil, the parent and the school.

ADDITIONAL PROVISION

Home Work Care Club: The home work club is held for a total of four hours every week i.e. from 3:15 - 4:30 p.m. every Monday, Tuesday, Wednesday and Thursday. The club is an opportunity for pupils to complete homework, complete course work, revise or complete any other work under the supervision of a member of the teaching staff in an organised and quiet environment.

School Library: The Ysgol y Moelwyn Resources Centre is open on Monday, Tuesday, Wednesday and Thursday evening from 3:15-4:30 p.m. A teaching assistant supervises the use of the centre during this period.

Vacation Workshop: The school usually organises a number of workshops during school holidays to provide additional support for pupils.

Extracurricular activities: The school usually arranges a wide range of extracurricular activities e.g. trips to the theatre, visits to local industries, field work, Urdd Eisteddfod and trips to take part in games and athletics.

LANGUAGE POLICY

Ysgol y Moelwyn has a Welsh ethos. Welsh is the natural language of the school on the corridor and also in the morning assemblies. The aim of the language policy is that the school should promote a positive attitude towards bilingualism and should develop the oral, reading and writing skills of the pupils in the Welsh and English languages.

Welsh and English are taught to pupils throughout the school and all pupils will also study French to the end of Year 9 (pupils may also choose to study French at Key Stage 4). English is taught to all pupils and Welsh is taught as a first language to the majority of pupils and separate courses and support are provided for learners. Each subject is taught through the medium of Welsh or bilingually as required. Each department will decide the extent to which this is possible in Key Stage 4.

CHARGING FOR EXTRA-CURRICULAR ACTIVITIES

The Governing Body has adopted a policy of charging pupils for:

- accommodation, refreshment and other costs during educational visits
- activities outside school hours

- external examinations for which the school has not prepared pupils during that school year
- external examinations for which the pupil has not completed all elements or missed an examination without an adequate reason
- damage to, or loss of, school property.

Further details of information for needy pupils are available at the school.

COMPLAINTS PROCEDURE

The school has established procedures to consider complaints about the way that the School Governing Body discharges its responsibilities regarding the curriculum and other related issues. These procedures are explained in a leaflet which is available at the school for any anyone who wishes to make a complaint within this procedure. This provision complies with the current guidance issued in the Welsh Assembly.

It should be emphasised that many complaints can be resolved through discussions with the Head teacher and other members of the staff. This is considered to be the first stage in considering any complaint, and the Governing Body will expect that this step has been taken before any formal complaint is placed before them.

Any complaint can be discussed with the Head teacher by contacting the Secretary to arrange a meeting.

AELODAU'R CORFF LLYWODRAETHOL Medi 2025**Representing the Local Authority****Season Ending:**

Cllr. Elfed Roberts	08/2028
Mr. Craig Jones	08/2028
Cllr. Elfed ap Elwyn	08/2028
Mrs Sioned Hughes	08/2028

Parents Representative:

Mrs Leah Buckley	08/2028
Mr Edwyn Roberts	08/2028
Mrs Sonia Evans	08/2028
Mr Rhys Roberts	08/2028
Mr Lewis ab Iorwerth	08/2028

Co-Opted Members:

Mrs Bini Jones	08/2028
Mr. Dafydd Jarrett	08/2028
Mr Keith Davies	08/2028
Mrs Tesni James	08/2028

Teaching Staff Representative:

Mrs. Mari Roberts	08/2028
Mrs. Cheryl Lloyd-Owen	08/2028

Non Teaching Staff Representative:

Mrs. Morwena Roberts	08/2028
----------------------	---------

Headteacher:

Mrs Eleri Moss

Governors Clerk:

Mrs Gwerfyl Owen, Swyddog Gweinyddol, Ysgol y Moelwyn, Heol Wynne, Blaenau Ffestiniog, Gwynedd.

Chair of the Governors:

Mrs. Bini Jones, Ysgol y Moelwyn, Blaenau Ffestiniog.

Parent-governor elections were held in September 2025 and the school was successful in appointing a full body.

SCHOOL STAFF - SEPTEMBER 2025**Senior Leadership Team**

Mrs Eleri Moss	Headteacher
Mrs Mari Roberts	Deputy Headteacher

Middle Leadership

Ms Angharad Ellis	Head of Welsh
Ms Sharon Davies	Head of English
Mrs Angharad Jones	Head of Mathematics
Mrs Sara Edwards	Head of Science
Mr Ceri Roberts	Head of Physical Education
Ms Suzanne Roberts	Head of Religious Education
Mrs Annette Morris	Head of Art
Mrs Elin Williams	Head of Music
Mr Edward Roberts	Head of Geography
Ms Lisa Hughes	Head of Modern Foreign Languages
Ms Erin Owen	Head of History
Mr Gwyndaf Owen	Head of ICT and Design and Technology
Mrs Carys Thomas	Head of Food and Nutrition

Heads of Progress

Mrs Cheryl Lloyd-Owen	Year 7
Mrs Rhian Williams	Year 8 and 9
Mr Edward Roberts	Year 10
Mrs Mari Roberts	Year 11

Teachers

Ms Beca Hughes	Multi-subject Teacher
Ms Amy Cairns	Multi-subject Teacher
Mrs Ceri Lane	Biology Teacher
Mrs Cheryl Lloyd Owen	SEN Teacher
Mrs Ffion Williams	Mathematics Teacher
Mr Gareth Davies	Physics Teacher
Ms Gemma Diamond	Mathematics Teacher
Mrs Gwen Jones	Design and Technology Teacher
Mrs Sian Pugh	English Teacher

Co-Ordinators

Mr Gwyndaf Owen	Digital and Assessment
Mrs Ffion Williams	Numeracy
Mrs Carys Thomas	Health and Wellbeing

Inclusion

Mr Daniel Bell	Head of Inclusion and Wellbeing
Mrs Llinos Williams	SEN Co-ordinator
Ms Marion Hughes	Senior Teaching Assistant
Mr Barry Evans	Inclusion Officer
Mrs Liza Thomas	Senior Teaching Assistant
Mrs Emma Jones	Classroom Assistant
Mrs Val Williams	Classroom Assistant
Mr Tomos Williams	Classroom Assistant
Ms Alanna Jones	Classroom Assistant
Mr Wil Gruffydd	Classroom Assistant

Mr Gwion Davies Classroom Assistant
Ms Gethin Roberts Classroom Assistant

Auxiliary

Ms Gwerfyl Jarrett Business and Finance Manager, Governors Clerk
Mrs Mena Price Administrative Assistant
Mrs Arwen Humphreys Examinations Officer
Mrs Sharon Jones Administrative Assistant
Ms Michelle Payne Receptionist
Ms Christine McKenzie Senior Technician
Mr Dylan Jones Caretaker
Mrs Morwenna Roberts Cook in charge/Cleaning
Mrs Tammy Whitehead Kitchen/Cleaning
Mrs Eira Kirkman Kitchen/Cleaning
Mrs Allison Copsey Kitchen/Cleaning
Mrs Gwyneth Roberts Kitchen/Cleaning
Ms Denise Evans Kitchen/Cleaning
Ms Judith Davies Kitchen/Cleaning

Peripatetic Staff

Mr. Aled Williams Brass.
Mr. Dylan Rowlands Harp/Piano.

